

American Collegiate Communities Rental Application

Please Select Location:



- Collegiate Hall (Tampa, FL)** 2919 Network Place, Lutz, FL 33559
 2 bed/2bath 4 bed/4 bath Furnished Unfurnished
 Floor preference: _____
 12 month lease 10 month lease (fee will apply)

- The Lodge (West Lafayette, IN)** 2101 Cumberland Avenue, West Lafayette, IN 47906
 2 bed/2 bath 3 bed/3 bath 3 bed/3 bath deluxe Furnished Unfurnished
 Floor preference: _____
 12 month lease 10 month lease (fee will apply)

- ACC Muncie (Muncie, IN)** 2720 North Silvertree Lane, Muncie, IN 47304
 Silvertree Autumn Breeze Everbrook Cardinal Vista Linden Place Sunreach Windsong
 Floor preference: _____
 12 month lease 10 month lease (fee will apply)

- Riverpark Towers (Athens, OH)** 36 North McKinley Avenue #106, Athens, OH 45701
 Efficiency 1 bedroom 2 bedroom 3 bedroom 3 bedroom deluxe 4 bedroom
 Furnished Unfurnished
 Balcony No Balcony
 12 month lease 10 month lease (fee will apply)
 Floor/building preference: 1st choice: _____ 2nd choice: _____
 July 8th Move-In September 1st Move-In

- River's Edge (Athens, OH)** 36 North McKinley Avenue #106, Athens, OH 45701
 Efficiency 1 bedroom
 Furnished Unfurnished
 Floor/building preference: 1st choice: _____ 2nd choice: _____
 September 1st Move-In

- Athens Apartments (Athens, OH)** 2 Andover Road Suite B-8, Athens, OH 45701
 1 bedroom 2 bedroom
 Furnished Unfurnished
 Garden 2nd Floor 3rd Floor
 Floor/building preference: 1st choice: _____ 2nd choice: _____

****PLEASE NOTE: Pre-Leased apartments will not be assigned a unit number until approximately 30 days prior to move-in date, and no sooner****
****Preferences are NOT guaranteed under any circumstances and will be assigned on a first come, first served basis****

PLEASE INDICATE HOW YOU HEARD ABOUT OUR COMMUNITY

- Resident Referral (Name) _____ Newspaper (Name) _____
 Online Website @ www. _____ .com Other (Be Specific) _____
 Housing Fair Craigslist Signage/Drive-by Campus Flyers/Outreach
 For Rent Magazine/For Rent.com Resident Function Apartment Guide/ Apartment Guide.com

Date of Application: _____ **Requested Move-in Date:** _____

Each individual over the age of 18 must complete a separate application

Applicant Full Name _____ Date of Birth _____ SSN _____

Primary Phone Number _____ Email Address _____

Roommate/Spouse/Other Name(s) _____ (for reference)

Occupants under the age of 18

Full Name _____ Date of Birth _____ Full Name _____ Date of Birth _____

EMPLOYMENT INFORMATION

Current Employment Status STUDENT Full-time Part-time Retired Unemployed

If you are a student with NO current employment,
please disregard request for employment information- proceed to OTHER INCOME section

Current Employer _____ Dates: From _____ To _____

Address _____ City/State/Zip _____

Position/Title _____ Annual or Hourly Income _____ # of Hours Worked Per Week _____

Supervisor Name _____ Supervisor Phone Number _____

RESIDENTIAL HISTORY INFORMATION

Present Home Address _____ Apt # _____
City _____ State _____ ZIP _____ Dates: From _____ To _____
Name of Apartment Complex/Landlord/Mortgage Co _____
Phone Number of Landlord _____ Reason for Leaving _____ Monthly Rent \$ _____

Permanent/Previous Home Address _____ Apt # _____
City _____ State _____ ZIP _____ Dates: From _____ To _____
Name of Apartment Complex/Landlord/Mortgage Co _____
Phone Number of Landlord _____ Reason for Leaving _____ Monthly Rent \$ _____

Have you ever been evicted? Yes No If yes, please explain _____
Do you have an outstanding balance with another apartment complex/landlord/mortgage company? Yes No

PERSONAL INFORMATION

Automobile Make/Model _____ Year _____ Plate # _____ State _____
Driver's License Number _____
Do you own a motorcycle, van, boat, trailer or camper? Yes No If so, please specify _____
Have you been convicted of a felony in the last 7 years? Yes No If so, please specify _____
Have you ever filed bankruptcy? Yes No If so, please specify _____
Do you have any lawsuits or judgments pending? Yes No If so, please specify _____
Are you enrolled in a University? Yes No Major: _____ Year _____

PET INFORMATION

(please check your property's restrictions and requirements)

Animal Type _____ Breed _____ Weight _____ Color _____ Tag # _____
Animal Type _____ Breed _____ Weight _____ Color _____ Tag # _____

EMERGENCY INFORMATION

In case of emergency, please notify _____ Relationship _____
Primary Phone Number _____ Secondary Phone Number _____
Address _____ City/State/Zip _____
Physician Name _____ Physician Phone Number _____

In case of serious illness or death of resident, is the above authorized to enter unit and remove contents? Yes No
In case of serious illness or injury of the resident(s), occupant(s) and guest(s), do you authorize the owner to contact the
Emergency Medical Service, Physician, or the equivalent, at the applicant/residents(s) expense? Yes No

*****Please note - Owner is not in any way legally obligated to contact any of the above listed individuals or services in the event of an illness or injury*** This information is for reference only.**

CONSUMER REPORT AUTHORIZATION FOR RENTAL APPLICATION

I/We authorize American Collegiate Communities (Collegiate Hall Apartments, The Lodge Apartments, ACC Muncie, ACC Athens), its agents and assigns, including, but not limited to, FirstAdvantage SafeRent, to verify all information on the rental application by all available means, including consumer reporting agencies, public records, criminal history reports, arrest records, current and previous residential housing owners, employers and personal references.

I/We hereby leave \$ _____ as a **non-refundable** application fee. In the event this application is denied, management will retain this amount to cover the costs incurred to process the application. Such sum shall not be considered as rental payment or security deposit. This amount will not be refunded for any reason. All payments must be made by check, money order or credit card. NO CASH ACCEPTED.

I/We hereby leave \$ _____ as a **non-refundable** administration fee. The administration fee covers all requests for the information listed above. Such sum shall not be considered as rental payment or security deposit. This amount must be paid in order to secure a place on the priority waiting list, and begin the application process. This sum, however, does not guarantee the availability of a rental unit. This amount will not be refunded for any reason. All payments must be made by check, money order or credit card. NO CASH ACCEPTED.

I/We hereby leave \$ _____ as a good faith security deposit. The security deposit must be paid in full at the time of lease signing, before occupancy will be allowed. Such sum shall not be considered as rental payment. ONLY in the event that management denies this application, will the security deposit will be refunded in full. In the event that applicant fails to move into the assigned rental unit for any reason, or cancels after signing the lease agreement, management will retain this security deposit, and will not refund the amount to the applicant for any reason. All lease agreement rules and policies will apply. **Please contact your community representative for further cancellation policy details before signing this document, if alternate cancellation penalties or rules are applicable to the property you choose to lease** This is your responsibility.

ADDITIONAL APPROVAL CRITERIA INFORMATION

- Applications must be completed for each individual over the age of 18. (Occupancy Standards, no exceptions: Collegiate Hall; The Lodge; ACC Athens - 1 person limit per bedroom. ACC Muncie - 2 persons limit per bedroom)
- Applications must be filled out completely and correctly, including signature. Any falsification is grounds for automatic denial.
- All required fees must be paid at the time of application. See leasing agent for current fee detail.
- Applications will be submitted to a third-party company, FirstAdvange SafeRent Screening for credit/criminal approval.
- Approval is determined by standard settings and qualifications through the third-party company.
- A Guarantor Form (Co-Signer Form) must be submitted in addition to the signed lease document. This form is due preferably within 30 days from the date of application/lease signing, and must be submitted prior to actual move-in day. Keys will not be released until this form is submitted and approved by our office.
 - The Guarantor must complete the Guarantor Application and Addendum and qualify through the third-party screening.
 - The Guarantor will then jointly and severally assume, along with the Lessee(s), the FULL liability of the lease in its entirety and its terms, covenants and conditions. Please see Guarantor Application and Addendum for further details.
 - While more than one Guarantor Form may be accepted for a joint and several lease, each Guarantor assumes the FULL liability for the lease in its entirety. Guarantors for "individuals" will not be accepted on conventionally leased communities (ACC Muncie, ACC Athens). Joint and several rules will apply.
 - Non-submission of the Guarantor form in no way nullifies the contract/Lease Agreement signed by the leaseholder(s). If this form is not submitted by the contracted move-in date, a security deposit will be due and payable immediately - no exceptions. Please see your community representative for detailed information.
 - If the contract/Lease Agreement is subsequently "cancelled" for any reason, the terms of your lease document outlined in the section entitled 'TERM' of the contract/Lease Agreement will apply. The Lease Agreement is a legal, binding contract. Please contact your community representative for detailed information.
- In the event you are unable to secure a Guarantor, please contact your community representative for further qualification guidelines.
- A Roommate Matching Form is a part of the application and must be completed simultaneously with this application at Collegiate Hall and The Lodge only. The Roommate Matching Form is required for application submission - no exceptions.

****ALL RENTAL RATES ARE SUBJECT TO CHANGE WITHOUT PRIOR NOTICE AT ANY TIME****

It is our policy to rent to all qualified persons in accordance with all federal, state and local Fair Housing Laws.

I/We understand that this document is an application only, and does not grant me any guarantee or right to a rental unit. Only after all approvals are secured, all fees and deposits are paid in full and all Lease documents are signed, does this application become part of the residential Lease.

I/We hereby certify that all information provided on the preceding application is true, correct and accurate to the best of my knowledge and belief. I/We understand that a knowingly false statement on this application is ground for automatic denial, termination of lease, and/or eviction.

Applicant Signature

Printed Name

Date

Management Representative

Date